



Restoring Hope Christian Academy Umbrella Program

Welcome to RHCA Umbrella Program. Our desire is to serve you as you educate your child for the glory of God's kingdom.

In addition to our five day a week campus program, we also provide an umbrella program. This program is for families who are home schooling according to the state's educational laws .

Our services include:

Record Keeping:

We provide the legal documentation for grades and attendance.

Standardized Testing:

We offer MAP Growth Testing for K5-10th grades.

Transcripts:

Transcripts are needed to transfer to a different school or for seniors applying to college.

Graduation Ceremony:

Traditional cap and gown ceremony

Phone Support:

10:00-1:00 Monday, Wednesday and Friday

We are happy to answer any of your questions, and if we don't know the answer, we will do our best to find it for you.

Participation in Sports:

Middle school and high school Umbrella students are allowed to participate on RHCA sports teams.

Enrollment Procedures:

1. Complete online application for enrollment, curriculum list, request for records.

Failure to enroll before September 1 (when most public schools begin) could be viewed as a violation of the state's truancy laws. Returning students must complete enrollment and curriculum forms each year enrolled.

2. Submit Official Tennessee Child Health Record form unless already included in previous school records. This form may be obtained from your doctor or County Health Dept. Parts I & II must be filled out. Part III of this form must be filled out only if your child is initially entering Tennessee schools (K-12). A written statement explaining reasons for religious exemption from this requirement is permitted.

Participation Procedures:

*Failure to comply with any of the following or giving false information in any report may result in expulsion from the program.

1. Begin counting days toward attendance once your student is enrolled in our program. For example: You start home schooling your child August 1st but don't enroll with us until September 15th. You may NOT count your school days from August 1st – September 15th to fulfill the 180-day school requirement.

2. Any student who has been withdrawn from or has not attended their previous school for more than five (5) consecutive school days before making application to Restoring Hope Christian Academy Umbrella Program will not be accepted.

3. You must teach the state law requirement of 180 calendar days with a minimum of four hours per day. Submit to RHCA Umbrella Program the Grade and Attendance Report as required (Jan. and June). These will be emailed to you in December and May. We will not issue transcripts if these are not on file. Our school year ends on June 15th. Second semester grade and attendance reports are due on June 15th. The new school year begins on July 1.

4. If grades and attendance are not due by the deadline (January 15th for fall semester and June 15th for the spring semester), your student may be withdrawn from the program. Additionally, home-school students are not eligible to participate on any RHCA athletic teams if their grades and attendance have not been turned in.

School Policies:

Enrollment: The registration process starts when the parents or legal guardian submits the application online and required fees.

School Year:

School year starts on July 1st and ends on June 15th of the following year. Early enrollment for the upcoming year starts in March. Failure to enroll prior to September 1 could be construed as a violation of the state's truancy laws and therefore we HIGHLY RECOMMEND registration no later than September 1.

Attendance: By state law, all students must complete at least 180 calendar days of school work per year. The law also requires students complete a minimum of 4 hours of school work each day. Classes and Curriculum: The parent can choose the curriculum for their student's classes at the time of application. Any curriculum or class changes throughout the year must be turned in by the parent. Curriculum for high school students must be high school level and is required in order for the student to receive credit. If curriculum is not submitted for a class, credit will not be given.

Semester Reports: Parents will be required to submit attendance and grade reports at the end of each semester. The first semester reports are due no later than Jan. 15th and the second semester reports are due no later than June 15th . Withdrawal mid semester requires that these reports are submitted immediately to bring the student file current.

Student's Grade Level: In the summer, parents can choose to have their student repeat or skip a grade level. Once you register your student for a grade level, the student must remain in that grade level for the entire school year (July-June).

High School Credit and Transcripts: High school credit will only be given for classes submitted at the beginning of the year with the appropriate curriculum listed on the curriculum form. Parents must submit number grades for each class on the semester reports during the current school year. The RHCA Umbrella Program will not retroactively alter or change official transcripts once the current school year is over (i.e. we will not add or alter classes for previous school years on an official transcript).

Standardized Tests:

RHCA Umbrella Program will provide a standardized MAP Growth test for K5 - 10th grades in April.. The ACT or SAT exams are required in the 11th or 12th grades as well as being required for graduation. The family must register their student to take the ACT or SAT as RHCA does not provide those tests. It is the parents' responsibility to register their student for all testing. An email reminder is sent in the spring. Testing is free and included in your student's registration fee, but a \$20 cancellation fee applies to each student who does not show up for testing.

Dress Code: When participating in school functions (including but not limited to standardized testing, sports, etc.) all students will be expected to follow the dress code requirements: We do NOT allow offensive t-shirts with inappropriate graphics, text or paraphernalia. Girls must dress modestly, no tank tops or short shorts. No facial or body piercings other than one pair of earrings for girls. No sagging pants on boys. Smoking is against the law for ages under 18 and is never allowed at any function.

Registration Fees

Registration fees are due with the application online. Students are not fully enrolled and enrollment letters will not be sent out until fees are paid. Please consider this if your child has been out of school more than 5 days. Deadline to enroll for the current school year is February 1st . We cannot accept students after this date.

Application fee is \$150 per student. Fee includes standardized testing, participation in fine art and sports (for most grades) Includes issuance of high school diploma upon completion of all requirements oof Sumner County Schools:

There is a \$5 transcript fee for official high school transcripts to be sent to colleges. Please note that it takes 5-10 business days to process all transcript requests. There is a \$5 fee for attendance letters for the DMV. The first one is free, and each additional letter is \$5.

Refund Policy: Due to processing expenses, once registration is received, we cannot give any refunds for fees. Service fee on all returned checks - \$25.00.

TN Department of Education State Requirements for High School Graduation:

English: 4 Credits – 9th, 10th, 11th, and 12th English (typically includes both composition and literature components) Math: 4 Credits – Algebra I, Geometry, Algebra II, and a fourth higher level math course such as Pre-Calculus (one credit must be taken every year a student is in high school) Science: 3 Credits – Biology, Chemistry or Physics, and a third lab course such as Physical Science Social Studies: 3 Credits –

U.S. History and Geography, World History and Geography, U.S. Government and Civics (1/2 credit), and Economics (1/2 credit) Foreign Language: 2 Credits – must be 2 years of the same language such as Spanish, French, Italian, Mandarin, Latin Greek, Hebrew Physical Education and Wellness: 1.5 Credits (Health 1 credit and PE 0.5 credit) Fine Arts: 1 Credit – examples include Music, Theatre, Dance, Art Personal Finance: 0.5 Credits Elective Focus: 3 Credits - Math and Science, Career and Technical Education, Fine Arts, Humanities, Advanced Placement (AP) or International Baccalaureate (IB) Total: 22 Credits Needed to Graduate

*Please note that it is the parent's responsibility to make sure all classes are being taken in order to graduate. We can advise you what classes need to be taken, but it is ultimately the parent's responsibility to make sure the correct classes are being taken and curriculum has been submitted. The umbrella program will not issue a diploma unless all requirements have been met.

RHCA Umbrella Program Letter/Number Grade

A (93-100)

B (85-92)

C (75-84)

D (70-74)

F (0-69)